

**Approved 05/9/12**

**Southside Virginia Training Center-Local Human Rights Committee  
Minutes  
April 11, 2012 – 1:00 P.M.  
Building 1, Conference Room B**

**Attendance:** Rosezelia Roy, Bobby Tuck, James Pulliam,  
Louis Cei, Eddie Martin, Carol Gittman

**Absent:** Jean Grim, James Hume,  
Ramakrishnan Shenoy

**Others:** Beverly Garnes, Human Rights Advocate, Carrie Flowers, Human Rights Advocate, Margaret Miller, SVTC Facility Liaison, William Hawkins, Facility Director, Christina Vernon, Risk Manager, Zachary Devore, VOPA Representative, Dr. Michele Ebright, Director, Psychology, James Geter, Institutional Chauffer Supervisor, Wilber Tucker, Department of Transportation

TOPIC/AGENDA	DISCUSSION/MOTIONS	RECOMMENDATION/ACTION	FOLLOW-UP
<i>Call to Order:</i>	The meeting of the Local Human Rights Committee was called to order by Rosezelia Roy, Vice Chairperson at 1:00 p.m. Mrs. Roy thanked everyone for coming.		
<i>Minutes:</i>	A motion was made and properly seconded to approve the March 14, 2012 minutes. <b>The motion passed.</b>		
<i>Public Comments:</i>	Vice Chairperson, Rosezelia Roy announced the public comment period and invited individuals to come forward to address the committee. There being none, <b>“A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711 -A.15 for the protection of the privacy of individuals and their records in personal matters not related to public business”.</b>		
<i>Abuse Allegations:</i>	The committee received a report of one abuse allegations for SVTC for this reporting period. The findings and disposition was discussed. HDMC had no allegations of abuse/neglect to present.		
<i>Reportable(serious) Incidents, Unknown Injuries and Deaths:</i>	Chris Vernon, Quality Risk Manager, SVTC, reported one reportable incident. In this reporting period 44 unknown injuries were reported for SVTC and one for HDMC.		
<i>Peer on Peer</i>	There were three peer to peer incidents for SVTC and two peer to peer incidents for HDMC with none turning into a 201 for this reporting period.		
<i>Complaints</i>	No complaints to report at this time.		

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<b>Roll Call:</b>	<p><u>Return to Open Session</u></p> <p>Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.</p>	<p>Bobby Tuck - yes certified  James Pulliam – yes certified  Carol Gittman – yes certified  Rosezelia Roy – yes certified  Eddie Martin – yes certified  Louis Cei – yes certified</p>	
<b>Summary:</b>	<p>The following reports were heard and action taken.</p> <p><u>Abuse/Neglect Allegations, Unknown Injuries, Serious Incidents, Deaths and Peer on Peers for SVTC and HDMC</u></p> <p>A motion was made and properly seconded to accept the reports presented by the Facility Director and Abuse Investigators. Motion was carried.</p>	Report Accepted	
<b>Policy Review:</b>	<p>The following policy was presented for review and approval.</p> <p>Resident Affairs, Health, #. 38 – Fall Prevention</p>	Policy Accepted	
<b>Old Business:</b>	<ul style="list-style-type: none"> <li>The LHRC discussed how often to schedule meetings following the scheduled facility closing of 06/30/14. The committee agreed to meet quarterly effective July 1, 2014.</li> <li>Chris Vernon provided an update regarding the security of an electrical cord to an electric blanket to avoid individuals from tripping over it.</li> <li>Dr. Ebright discussed recommendations by the committee submitted January 11, 2012 to the Specially Constituted Committee policy.</li> </ul>	Policy accepted with revisions.	
<b>Annual Update Presentation:</b>	<ul style="list-style-type: none"> <li>2011 Annual Wheelchair Inspection &amp; Pressure Washing Summary was presented by Margaret Miller, Director of Residential Services.</li> <li>How to Secure Wheelchairs When Being Transported by Transportation was demonstrated by James Geter and Wilber Tucker.</li> </ul>		
<b>New Business:</b>	<ul style="list-style-type: none"> <li>SVTC April 2012 Seizure and Neuro-Psychiatric Clinic/Conference Schedule.</li> <li>An invitation to the Regional Volunteer Recognition Reception was extended to the LHRC.</li> </ul>		

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<i>Facility Update</i>	<p>The Facility announced the following:</p> <ul style="list-style-type: none"> <li>• Don Fletcher – Department of Justice (DOJ) Independent Monitor, the Judge representing the Parents' Organizations, a DOJ Representative, the Commissioner, and a representative from the Office of Attorney General's (OAG) office toured residential and support areas of SVTC and talked with staff.</li> <li>• Meetings with Central Office continue to occur to discuss downsizing.</li> <li>• To date, 29 individuals have been discharged towards the goal of 40 by mid-June. The SVTC Investigation, Lucy Coleman, Retired. The New Facility Investigator is Pearl Bowlin.</li> </ul>		
<i>Advocate's Update:</i>	<ul style="list-style-type: none"> <li>• Beverly explained the responsibilities of the Advocates when individuals are discharged from the Training Centers.</li> <li>• Carrie announced the vacancies for the State Human Rights Committee.</li> </ul>		
<i>Adjournment:</i>	Having no further business to discuss, a motion was made and passed to adjourn. The next LHRC meeting will be held on Wednesday, May 9, 2012 in Building 1, Conference Room B.		

Signature: SVTC-LHRC Chairperson: \_\_\_\_\_

SVTC-LHRC Secretary: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_